

Meredith Public Library – Board of Trustees

Approved March 23, 2010

Minutes of the Board of Trustees Special Meeting – Thursday, January 21, 2010

Trustees present: Laurie Brothers, Ann Butler, Vickie Carty, Rhetta Colon, Paul Eldridge, Maribeth McEwan, Duncan McNeish

Others present: Erin Apostolos, Library Director

At 5:01 p.m., Chair Paul called the meeting to order.

Report from Meeting with Moultonborough Library

Paul, Rhetta, Duncan and Erin informed the Board of the outcome of their meeting this morning with the Director of the Moultonborough Library and the Treasurer of the Moultonborough Library Board of Trustees. Discussion followed.

The Board asked Erin to provide the town with a breakdown of all the services that the town provides for the library (i.e. payroll, cleaning, lawn maintenance, garbage removal, etc.) and have the town give us a figure of how much money is spent for these services.

Terri Knowles of the NH State Library Association was mentioned as a resource for addressing the Meredith Library Trustees and Erin's inquiries about separating town and library operating budgets as well as inquiries about policies involving department heads and staff.

Discussion of 2010 Budget and Personnel Issues

Erin provided the trustees with an outline of personnel and budget issues. She also requested that the Board clarify town jurisdiction and library jurisdiction with regard to said issues. NH Public Libraries RSAs will be consulted, and Chair Paul will draft a letter on behalf of the Board of Trustees advising Town Manager Phil Warren of our position on the library's policies for both staffing and budgetary matters.

Janitorial Services

Erin will advertise for a janitorial service for the MPL. Bids should be submitted per the instructions outlined on the bid form, which may be obtained at the Meredith Library.

New Business:

Paul, Rhetta and Duncan had the opportunity to tour the building and grounds of the Meredith Baptist Church this morning. Other members of the Board, along with Erin and the President of the Friends group, hope to take a tour of the property as well. The tentative date for said tour is February 9, 2010 at 4:00 p.m.

At 6:30 p.m., Chair Paul declared the meeting adjourned.

The next regularly scheduled meeting of the Meredith Public Library Board of Trustees will be held at the Meredith Public Library at 4:00 p.m. on Tuesday, February 9, 2010.

Respectfully submitted,

Victoria A. Carty, Secretary
Meredith Public Library Board of Trustees